

KIDS' ROOMS ORGANIZING CHECKLIST

- ☐ Set up bins, bags, or boxes labeled "toss" "donate" "keep" and "repairs".
- ☐ Empty out all of your drawers, shelves, and hanging items.
- ☐ Vacuum and wipe the closet, drawers, and shelves.
- ☐ Create zones for each category: toys/play time, clothes, study/quiet time.
- ☐ Tackle one group at a time, sort it, declutter it, then organize it. Clothing, toys, crafts, books.
- ☐ Group like items together. You may use bins and boxes to keep these groups together.
- ☐ Place each group of items where they will "live", according to activity/zone and then by frequency of use.
- ☐ Select appropriate storage for each group considering the kids' ages.
- ☐ Label every container.
- ☐ Review kid's rooms weekly to maintain it clean and organized.